

CS-20-090

# CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.  
**CM2497-A2**

## CONTRACTOR INFORMATION

Name: Clear View Transformations, Inc.

Address: 1411 South 14th Street, Building K Fernandina Beach FL 32034  
City State Zip

Contractor's Administrator Name: Robin C. Hampton Title: Executive Director

Tel#: (904) 335-0333 Fax: \_\_\_\_\_ Email: rhampton@cvt-probation.org

## CONTRACT INFORMATION

Contract Name: Misdemeanor Probation Services Contract Value: No Charge to County

Brief Description: Amendment No. 1/First Extension to the Contract for Misdemeanor Probation Services for the Fourth Judicial Circuit, in and for Nassau County, FL

Contract Dates : From: 12/11/17 to: 12/10/20 Status:  New  Renew  Amend#  WA/Task Order

How Procured:  Sole Source  Single Source  ITB  RFP  RFQ  Coop.  Other \_\_\_\_\_

### If Processing an Amendment:

Contract #: CM2497 Increase Amount of Existing Contract: N/A

New Contract Dates: 12/11/20 to 12/10/21 TOTAL OR AMENDMENT AMOUNT: N/A

### APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- |    |                                                              |                         |                                                   |
|----|--------------------------------------------------------------|-------------------------|---------------------------------------------------|
| 1. | <u>[Signature]</u><br>Administrative Judge                   | <u>11/13/20</u><br>Date | <u>Judicial Services</u><br>Submitting Department |
| 2. | <u>[Signature]</u><br>Procurement <u>AS TO NO PROC. USED</u> | <u>11/20/20</u><br>Date | <u>N/A</u><br>Funding Source/Acct #               |
| 3. | <u>[Signature]</u><br>Office of Management & Budget          | <u>11/20/20</u><br>Date |                                                   |
| 4. | <u>[Signature]</u><br>County Attorney/Contract Management    | <u>11/23/20</u><br>Date |                                                   |

Comments: \_\_\_\_\_

### COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 11/24/20 Date  
Taco E. Pope, AICP  
*I certify that, to the best of my knowledge, appropriate staff has reviewed and approved and no other conditions would prevent approval.*

### RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department Procurement Office of Management & Budget County Attorney/Contract Management Clerk Finance

**SECOND AMENDMENT TO EXTEND THE CONTRACT FOR  
MISDEMEANOR PROBATION SERVICES FOR JUDICIAL CIRCUIT, IN AND  
FOR NASSAU COUNTY, FLORIDA**

THIS AMENDMENT made and entered into this 2nd day of December, 2020 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the **State of Florida**, (hereinafter referred to as the "County"), and the **FOURTH JUDICIAL CIRCUIT COURT**, in and for Nassau County, pursuant to the authority of the Chief Administrative Judge, (hereinafter referred to as the "Court"), and **CLEAR VIEW TRANSFORMATION, INC.**, authorized in the State of Florida as a non-profit corporation, 1411 South 14<sup>th</sup> Street, Building K, Fernandina Beach, FL 32034, (hereinafter referred to as "Contractor").

**WHEREAS**, the parties entered into a third-party *Contract* on December 11, 2017 for private misdemeanor probation services to be administered and supervised by the Office of the Court Administrator of the Fourth Judicial Circuit of Florida and by the Nassau County Administrative Judge; and

**WHEREAS**, the original *Contract* provided for an initial term beginning December 11, 2017 and ending December 10, 2019, with an option to extend upon agreement between the parties; any extension of performance period under this provision shall be in one (1) year increments and shall be upon recommendation of the Nassau County Administrative Judge to the Board of County Commissioners of Nassau County; and

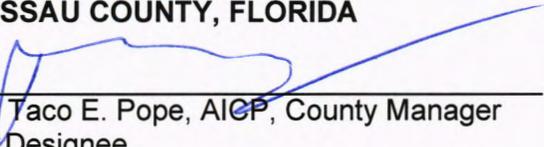
**WHEREAS**, upon expiration of the initial term, the parties agreed to extend the terms of the contract for one (1) year period beginning December 11, 2019 and ending December 10, 2020; and

**WHEREAS**, the parties desire to extend the terms of the contract for a second one (1) year period beginning December 11, 2020 and ending December 10, 2021.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and understanding herein contained, the parties hereto agree as follows:

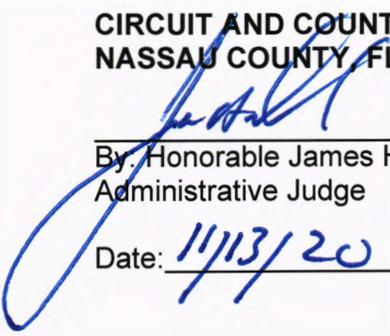
- 1. In accordance with Section 2.1, Term and Renewal, of the Contract dated December 11, 2017, the Contract is hereby extended for an additional one (1) year beginning December 11, 2020 and ending December 10, 2021.
- 2. All other provisions of said Contract not in conflict with this Amendment shall remain in full force and effect.

**BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA**

  
By: Taco E. Pope, AICP, County Manager  
Its: Designee

Date: 12/2/20

**CIRCUIT AND COUNTY COURT FOR  
NASSAU COUNTY, FLORIDA**

  
By: Honorable James H. Daniel  
Administrative Judge

Date: 11/13/20

(Signatures continue the next page)

**CLEAR VIEW TRANSFORMATIONS, INC.**

Robert C. Hampton

By: Robert C. Hampton

Its: Executive Director

Date: 11/4/20



CIRCUIT COURT  
FOURTH JUDICIAL CIRCUIT OF FLORIDA

HONORABLE JAMES H. DANIEL  
Circuit Judge

NASSAU COUNTY COURTHOUSE  
Robert M. Foster Justice Center

November 13, 2020

Taco E. Pope  
96135 Nassau Place, Suite 6  
Yulee, FL 32097

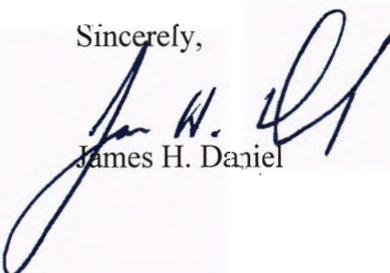
Re: Clear View Transformations Contract

Dear Mr. Pope:

I am enclosing the contract renewal for misdemeanor probation services provided by Clear View Transformations. After consulting with Judge Wesley Poole, we have agreed to renew the contract for Clear View to manage probation services for county court criminal cases another year. I have signed it, along with Robin Hampton who is the principal owner of Clear View.

If you could kindly execute the contract on behalf of Nassau County and return a copy for our file, I would appreciate it. If you have any questions about the contract, please do not hesitate to contact me.

Sincerely,

  
James H. Daniel

Contract CM2116,

**Renewal of Existing Interlocal Agreement for a combined Public Safety and E911 Communications and Dispatch Center**

This letter confirms the renewal of the Contract on the terms set out below.

**General information**

No.	Topic	Details
1	<b>Department</b>	Name: Nassau County Sheriff's Office
2	<b>Parties</b>	Name: The Nassau County Sheriff's Office, the City of Fernandina Beach, and the Nassau County Board of County Commissioners
3	<b>Contract</b>	Contract title: Interlocal Agreement for a combined Public Safety and E911 Communications and Dispatch  Contract tracking number: CM2116-AR03  Account Number(s): N/A  Amount: N/A

**Contract Renewal**

On behalf of the Nassau County Board of County Commissioners, the Department gives notice that it wishes to exercise the option to automatically renew the term of the Contract for a two (2) year term, beginning 1/1/21 and ending 12/31/22, in accordance with the provision(s) in the Term of Agreement, Article 14., of the Contract.

If you need more information or would like to discuss this matter further, please contact Contract Management at 904-530-6100 or [contracts@nassaucountyfl.com](mailto:contracts@nassaucountyfl.com)

Yours sincerely, *B. Lippelman* 11/05/2020  
Nassau County Sheriff's Office Date

Approved by: *[Signature]* 11/24/20  
Office of Management & Budget Date

*[Signature]* 11/24/20  
County Attorney/Contract Management Date

**COUNTY MANAGER – FINAL SIGNATURE APPROVAL**

*[Signature]* 12/2/20  
Taco E. Pope, AICP, County Manager Date

*I certify that, to the best of my knowledge, the appropriate staff has reviewed and approved and no other conditions present approval.*

RCVD COUNTY MGR  
1 DEC '20 PM4:57

RCVD OMB  
20 NOV 10 AM 8:14